

**METADATA DRIVEN****SYSTEM AND REPOSITORY NEUTRAL****INTELLIGENT****ANY  
PROCESS****ANY  
REPOSITORY****ANY  
INFORMATION****ANY  
DEVICE****ANY USER  
INTERFACE****ANY  
DEPLOYMENT****ONE UNIFIED EXPERIENCE**

## **GAIN MORE EFFICIENCY AND FOCUS**

### **USE CONTENT THE WAY YOU NEED TO**

With i-Vault ECM, it doesn't matter how you use content, where it resides, what platform you have, or which user interface you use — you always have a unified user experience. You can use it anytime, anywhere, and with any device, from the cloud, on-premises, or as a hybrid solution. Improve collaboration with scalable, agile cloud services and integrate with local servers to leverage existing infrastructure.

### **MINIMIZE TIME SPENT ON INFORMATION MANAGEMENT**

i-Vault ECM lets you manage information based on what it is rather than where it's located on the company network. There is no need for migration since you can either store information in i-Vault ECM or connect to other systems and repositories — managing it in one view. i-Vault ECM lets you manage both structured data, like customer data, and unstructured content, like documents, images and emails. Users benefit from powerful tools to find, edit, share and organize content and information directly from SharePoint, Salesforce or any Windows application.

Information is always in context and available for relevant personnel and for the task at hand, minimizing time spent on finding and managing information.

### **AUTOMATE TIME-CONSUMING DOCUMENT HANDLING TASKS**

The amount of information is doubling every two years. That information comes in increasingly different formats and is stored in an increasing number of systems and repositories. i-Vault ECM uses artificial intelligence to analyze, categorize, and tag information automatically. The out-of-the-box and self-learning intelligence features let anyone reap the benefits of AI. Distinguish business-critical and time-sensitive data from clutter, and automatically classify and tag it to be able to focus on value-added operations rather than manual document handling.

### **AUTOMATE OFFICE WORK**

i-Vault ECM supports multiple use cases across industries — even the highly regulated ones. Workflows and solution templates let you easily automate office work and integrate document management with business processes. You can upgrade your entire information management process across the organization. This way you never miss that important deadline or fail to follow established guidelines.

i-Vault ECM, by M-Files, provides a next-generation intelligent information management platform that improves business performance by helping people find and use information more effectively. Unlike traditional enterprise content management (ECM) systems or content services platforms, i-Vault ECM unifies systems, data and content across the organization without disturbing existing systems and processes or requiring data migration.





# TAKE CONTROL OF YOUR DATA AND CONTENT

## EMPOWER YOUR USERS

In i-Vault ECM, everyone has access to the latest and most up-to-date version. i-Vault ECM automatically saves version history, letting people return to an earlier version, when necessary. This also provides an efficient audit trail. Metadata can be edited any time during the document lifecycle. Users love how i-Vault ECM ensures nothing is lost. If an end user accidentally deletes a document, the administrator can easily return it.

## REDUCE BUSINESS RISK

The built-in workflows of i-Vault ECM help you reduce regulatory risk and comply with industry standards or company policies by minimizing human error. i-Vault ECM helps you keep track of critical tasks and reduce the risk of non-compliance. It empowers you to organize, record and automate everything in your business, streamlining audit processes.

## COLLABORATE WITH EASE

Collaboration is easy with i-Vault ECM. You can share a link to one common version of a document with internal

or external stakeholders. This means no more hassle in managing different versions. All comments and corrections are in one place and you save precious time. You can also manage workflows and make sure content gets finalized and approved according to company guidelines.

## PROTECT CONFIDENTIAL INFORMATION

Protecting confidential information is vital for any organization. With i-Vault ECM, you can automatically set access and user rights based on role. i-Vault ECM also comes with extensive built-in security features to make sure your data stays safe. We take data protection seriously and have the external certifications to prove it.

## RELIEVE IT FROM MANUAL UPDATES

i-Vault ECM is automatically and regularly updated to ensure you have access to all the latest features and functionality. Security updates are immediate, minimizing risk of breaches and other attacks. As i-Vault ECM is always up-to-date and does not require manual updates, IT staff can focus on other, more relevant and value-adding tasks.

### INTELLIGENT INFORMATION MANAGEMENT



**Minimize disruption**



**Minimize or eliminate the need for migration**



**Let the organization and people spend time on value-adding operation**



**Put information in context**



**Put users in control**



**Unlock the value of Information and drive innovation**